

# Principal

<b>BULLETIN NUMBER:</b>	<b>001/A/25</b>	<b>DATE POSTED:</b>	<b>February 5, 2025</b>
<b>SCHOOL:</b>	<b>SHAMROCK SCHOOL</b>		
<b>COMMENCING:</b>	Duties will commence on August 01, 2025		

## SCHOOL PROFILE:

Shamrock School is a Kindergarten to Grade 8 school with a projected enrolment of 288 students for September 2025.

## EXPECTATIONS AND RESPONSIBILITIES:

- Support the strategic actions of the Multi-Year Strategic Plan.
- Modeling of professional integrity, adaptability, creativity, and enthusiasm for students and learning.
- Responsibility for articulating and promoting positive expectations for student learning and social development.
- Knowledge of Early Years and Middle Years curriculum and program implementation, including Special Education programs.
- Commitment to, and expertise in:
  - providing strong educational leadership for a school team in a professional learning community.
  - responding to diverse student needs and the challenges schools embrace, to prepare citizens for the 21st century.
  - supervising teaching and non-teaching staff.
  - performing all school management functions.
  - promoting the school's positive profile in the community.
  - collaborating effectively with the divisional administration team.
  - leading staff and community learning in anti-racist, anti-oppressive education.
  - integrating Indigenous perspectives into teaching and learning.

## REQUIRED AND PREFERRED QUALIFICATIONS:

- Level I and II School Administrator's Certificate preferred.
- Master's degree in education preferred.
- Minimum of five years of successful school administrative experience preferred.
- Demonstrated experience in providing professional development for teacher/student/program evaluation and supervision, and curriculum implementation.
- Demonstrated ability to develop the enthusiasm, capacity, initiative and leadership skills of a school team.
- Effective interpersonal, team building, problem-solving, organizational and change management skills.
- Effective and technically exemplary communication skills.
- Demonstrated ability to work cooperatively and effectively with parents and the community.
- Demonstrated ability to exercise appropriate dimensions of authority and perform school management functions.

## CONDITIONS OF EMPLOYMENT:

- Permanent Manitoba Teaching Certificate.
- Satisfactory Criminal Record Check, including Vulnerable Sector Search.
- Clear report from the Child Abuse Registry.
- *Respect In School* or *Commit To Kids* certification.
- Review and comply with divisional policies and guidelines.

## APPLICATION PROCEDURE:

The Louis Riel School Division is committed to employment equity and accessibility. We encourage applications from members of equity-seeking groups with diverse abilities, backgrounds, cultures, identities.

- Apply by using the LRSD online submission process at [www.lrsd.net](http://www.lrsd.net).
- Include in your current resume and cover letter:
  - your strengths related to each of the required and desired qualifications.
  - Educational qualifications and experience related to the specific position.
  - A summary outlining education and leadership philosophies.
  - Identify the names and contact information of three references.
- Address cover letter and resume to Staff Services, Louis Riel School Division.
- Quote the Bulletin Number on the application; a separate application is required for each job bulletin.
- Upload your resume and cover letter as one document.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

<b>APPLICATION DEADLINE:</b>	<b>1:00 p.m., Tuesday, February 18, 2025</b>
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