

Academic Summer Program Including Recreation & Education (ASPIRE) Casual Summer Program Lead Instructors And Bilingual Casual Summer Program Lead Instructors

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| BULLETIN NUMBER: | 007/E/23 | DATE POSTED: | March 17, 2023 |
| SCHOOL: | LOUIS RIEL SCHOOL DIVISION | | |
| COMMENCING: | June 19, 2023 – August 4, 2023 (as scheduled) | | |
| COMPENSATION: | \$22.74 per hour | | |
| HOURS: | 7 hours per day, 8:30 am to 4:00 pm, half hour unpaid lunch period | | |

POSITION DESCRIPTION:

Casual summer program lead instructors are required to assist with all ASPIRE program activities. The ASPIRE program strives to promote literacy and numeracy skills, along with recreational activities for students. Duties include collaboration with Program Coordinator, on-site supervision and daily program oversight, communication with parents, supporting classroom activities, assisting with bussing and walking school bus, helping with field trips outside the school setting, and aiding in breakfast and lunch implementation. A valid Manitoba Driver's License and access to a vehicle is preferred.

REQUIRED AND PREFERRED QUALIFICATIONS:

- University Student enrolled in Bachelor of Education
- Experience in educational or recreational programs and/or experience mentoring/managing staff
- Demonstrated ability to work as part of a planning team
- Strong problem-solving skills and ability to interpret situations accurately and act accordingly
- A positive attitude, outlook, and work ethic
- Ability to develop good relationships with students on a one-to-one basis and in groups
- Good organizational skills and ability to follow directions
- Excellent interpersonal skills
- Excellent verbal and written communication skills in both official languages (English and French) required for bilingual positions.

APPLICATION PROCEDURE:

The Louis Riel School Division is committed to employment equity and accessibility. We encourage applications from members of equity-seeking groups with diverse abilities, backgrounds, cultures, identities.

- Apply by using the LRSD online submission process at www.lrsd.net
- Include in your resume and cover letter your strengths and abilities in relation to the preferred qualification listed above
- Identify the names and contact information of three references
- Address cover letter and resume to Darcy Cormack, Assistant Superintendent, Diversity, Equity, and Inclusion Services
- Quote the Bulletin Number on the applications; a separate application is required for each job bulletin
- Upload your resume and cover letter as one document
- Offer of employment with Louis Riel School Division is subject to the results of a Criminal Record Check (including Vulnerable Sector Search) and clear report from the Child Abuse Registry.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

APPLICATION DEADLINE: **4:00 p.m., Monday, April 3, 2023**