

## EDUCATIONAL ASSISTANT – SPECIAL NEEDS BISTRO

<b>BULLETIN NUMBER</b>	<b>620/P/22</b>	<b>DATE POSTED:</b>	<b>October 05, 2022</b>
<b>SCHOOL</b>	<b>WINDSOR PARK COLLEGIATE</b>		
<b>COMMENCING:</b>	As soon as can be arranged		
<b>COMPENSATION:</b>	Educational Assistant 2 Payband	\$24.12	to \$27.97
<b>HOURS:</b>	6.0 hours per day		

### POSITION DESCRIPTION:

The Educational Assistant (EA) – Special Needs Bistro requires experience working in the food service industry as well as with occupational skills students at the high school level. The EA will assist in the practical training of special needs students in the preparation of food and the required safety elements in food preparation.

### REQUIRED AND PREFERRED QUALIFICATIONS:

- completion of Educational Assistant/Para Educator program or related area of post-secondary education is required
- completion of Working Effectively with Violent and Aggressive Students (WEVAS) or equivalent training is an asset
- First Aid and CPR training completed within the probationary period (90 working days)
- completion or willingness to complete a Food Handler's Certificate is required
- one year experience in the food service industry; restaurant experience preferred
- valid Manitoba Driver's License, driver's abstract, and access to reliable vehicle are required in order to do produce runs and deliveries
- sound knowledge of restaurant-style cooking and fundamentals of basic cooking including cooking in quantity, making pastry, handling perishable products, and making menu items from scratch
- ability to handle the demands of a fast-paced full-service restaurant with the needs of the students being the first priority
- knowledge of workplace safety and health regulations is an asset
- ability to operate and maintain commercial kitchen equipment
- ability to work with the general public in a restaurant/student training environment
- previous experience working with children and/or adolescents with disabilities is an asset
- demonstrated ability to work as a team member
- excellent interpersonal, verbal and written communication skills

### APPLICATION PROCEDURE:

The Louis Riel School Division is committed to employment equity and accessibility. We encourage applications from members of equity-seeking groups with diverse abilities, backgrounds, cultures, identities.

- Apply by using the LRSD online submission process at [www.lrsd.net](http://www.lrsd.net)
- Include in your resume and cover letter your strengths and abilities in relation to the preferred qualifications listed above
- Identify the names and contact information of three references
- Address cover letter and resume to Jordana Greenberg, Director, Staff Services
- Quote the Bulletin Number on the application; a separate application is required for each job bulletin
- Upload your resume and cover letter as one document
- Selection of candidates shall adhere to existing CUPE 3473 collective agreement provisions
- Offer of employment with the Louis Riel School Division is subject to the results of a Criminal Record Check (including Vulnerable Sector Search) and clear report from the Child Abuse Registry

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

**APPLICATION DEADLINE:** **4:00 p.m., Wednesday October 12, 2022**